

OXFORD MAYOR AND COUNCIL
REGULAR SESSION
MONDAY, FEBRUARY 4, 2013 – 7:00 P.M.
CITY HALL
A G E N D A

1. **Public Hearing** – Rezoning request from Oxford College for the Elizer property. (parcel #X0050-00000-015-000) The Planning Commission recommends that this parcel be rezoned from R-20 to RR (Rural Residential). We have attached a copy of the [ad](#) for the public hearing along with a [letter](#) from Oxford College.
2. Call to Order, Mayor Jerry D. Roseberry
3. Invocation
4. Pledge of Allegiance
5. Motion to accept the Agenda for the February 4, 2013 Mayor and Council Meeting
6. Honorary Councilmember – Ms. Patsy Burke has been appointed by Councilmember Windham to serve as the [Honorary Councilmember](#) for February.
7. Motion to approve the [Minutes](#) of January 7, 2013
8. Motion to accept the [Minutes](#) of the December 11, 2012 Planning Commission Meeting
9. Planning Commission Recommendations/Petitions
10. Citizen Concerns
11. Committee Reports
12. Invoice Approval
13. Adjourn

COMMITTEE REPORTS

1. **JERRY D. ROSEBERRY, MAYOR**
 - a. Review of the city council committee system in light of the State [open meeting](#) requirements.
2. **DAVID STRICKLAND, CITY ATTORNEY**
3. **BOB SCHWARTZ, CITY MANAGER**
4. **GEORGE R. HOLT, FINANCE/OVERSIGHT/PERSONNEL**
 - a. A [Resolution](#) to authorize the city to pay the 2% increase in FICA on behalf of the city full time employees.
 - b. First reading of three Ordinances to approve several technical corrections in the City Code relating to purchasing and the writing of checks.
 - i. An [ORDINANCE](#) To Amend Chapter 4 Revenue and Finance, Article III Budget, By Amending Section 4-318 Transfer Of Appropriations.
 - ii. An [ORDINANCE](#) To Amend Chapter 4 Revenue and Finance, Article III Budget, By Amending Section 4-310 Amendments.
 - iii. An [ORDINANCE](#) To Amend Chapter 4: Revenue And Finance; Article V: Centralized Purchasing Sections 4-502, 4-503, 4-504, and 4-505.
 - c. A Motion to authorize the City Clerk and Treasurer to write off \$105,462.79 in uncollectible bad debts that have accumulated between 2008 and December 31, 2012 and to make all appropriate adjustments to the city's general ledger.
5. **DAVID EADY, PLANNING/ZONING/STORMWATER**
 - a. A Motion to accept and adopt the recommendation of the Planning Commission to rezone the Elizer property (parcel X0050-00000-015-000) from R-20 to RR- Rural Residential.
6. **LYN PACE, CEMETERY/PUBLIC SAFETY**
7. **FRANK J. DAVIS, STREETS/SIDEWALKS/SOLID WASTE**
8. **TERRY A. SMITH, UTILITIES/PUBLIC WORKS**
 - a. A [Resolution](#) to authorize a \$0.011382 increase in the Power Cost Adjustment and to authorize a "Cost of Service" study for both the electric fund and the water and sewer fund by the Electric Cities of Georgia.
9. **JAMES H. WINDHAM, BUILDINGS & GROUNDS/PARKS/TREES**

INVOICES OVER \$1,000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /Community Center/City Hall (Jan)	6,146.25
BB&T	Loan Pmt. /Mtn. Facility (Jan)	7,405.94
City of Covington	Fourth Quarter Sewer charges	9,000.00
GMEBS Retirement Trust	Employees Retirement Fund for (Jan)	6,167.50
Humana	Employees Health Insurance (Feb)	6784.79
Latham Home Sanitation	Waste & Recycle removal (Dec)	5,278.74
NC BOC/Cornish Creek	Water Purchase for (Dec)	13,680.00
NC Water & Sewer	Plant Operation & Maintenance (Dec)	6,758.33
Sophicity	Monthly Technical Services for (Jan)	1,280.00
Southeastern Power Admin	SEPA Energy Cost (Dec)	3,518.41
Utility Service Co. Inc.	Quarterly tank maintenance	2,361.15
<u>PURCHASES/CONTRACT LABOR</u>		
Associated Printing	Supplies for Utility Billing	1,243.64
Alliance for Innovation	Conference Registration for Bob & David Eady	1,000.00
Bartlett Tree Experts	Prune water oaks 1223 Wesley St & throughout city	1,920.00
Brooks Napa Auto	Supplies & Materials	1,403.93
Oxford Cemetery Foundation	% of sale for one grave lot	1,000.00
McNair, M, M	Legal/Professional management advisory services	1,050.00
Treadwell, Tamplin & Co.	Legal/Professional Final for June 30, 2012 Audit	2,500.00
<u>APPROVED CONTRACTS</u>		
Newton County Tomorrow	UGA Metropolitan Design	3,500.00
Kinnett Enterprises, LLC	Final retainer from Phase 1 & Phase 2	2,000.00
Kinnett Enterprises, LLC	Draw 1 of Phase 3 Renovation City Hall/Fire Dept.	10,509.00

12. Motion to approve invoices

13. Motion to adjourn